

# Chhindwara University, Chhindwara (M.P.)

M.S.W. IV Sem

SYLLABUS OF M.A./M.Com./M.Sc./M.H.Sc. PREVIOUS/FINAL OR SEMESTER

| Name of Paper | Title of paper                                     | Max. Marks |     |           | Minimum Marks |     |           | Total Marks |
|---------------|--|------------|-----|-----------|---------------|-----|-----------|-------------|
|               |  | Theory     | CCE | Practical | Theory        | CCE | Practical |             |
| ASW 401.      | Social development                                 | 40         | 10  |           | 15            | 04  |           |             |
| ASW 402       | Management of social welfare and development       | 40         | 10  |           | 15            | 04  |           |             |
| ASW 403       | Industrial relations and trade Union (OPTIONAL)    | 40         | 10  |           | 15            | 04  |           |             |
| ASW 404       | Labour welfare and Personnel management (OPTIONAL) | 40         | 10  |           | 15            | 04  |           |             |
| ASW 405       | Urban community development (OPTIONAL)             | 40         | 10  |           | 15            | 04  |           |             |
| ASW 406.      | Tribal community development (OPTIONAL)            | 40         | 10  |           | 15            | 04  |           |             |
| ASW 407       | Practical in corrections - I                       | 40         | 10  |           | 15            | 04  |           |             |
| ASW 408       | Practical in corrections - II                      | 40         | 10  |           | 15            | 04  |           |             |

of Studies :

- Chairman -
- Subject Expert - masw409 Internship.
- Prof. D. S. Rajput
- Dr. K. S. ICASWAP
- G. N. Nimbekar
- Dr. S. S. Thakur

50 — 20  
 5. Dr. Vineeta Rama Sharma

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|----------------------|--------------------|
| Class                | MSW / M.A          |
| Semester             | IV                 |
| Course name          | MSW / M.A          |
| Course code          | MASW401            |
| Title of the Paper   | SOCIAL DEVELOPMENT |
| Paper No.            | 01                 |
| Compulsory/ Optional | Compulsory         |

**CO19: (COURSE OUTCOME)**

It enables to critically understand the concept, content and process of social development.

Develop the capacity to identify linkages between social needs, problems, development issues and policies.

Develop sensitivity towards needs, development tasks and health status along with need for development programmes for the same.

**Course Outline:**

**UNIT-I**

1. Social Development: Concept, objectives and indicators; relationship with economic development.
2. Theories of social development: Hagsn, Hoselitz, Schumpter Mead and Galbraith.

## UNIT-II

1. Economic planning, development and social welfare/social work as instruments of social development.
2. Factors and problems in social and economic development: ecological, demographic, social economic and political.

## UNIT-III

1. Social and economic planning in India: The historical perspective and integrated approach for socio-economic development.
2. The Planning Commission and the planning process.

## UNIT-V

1. Development administration: Meaning, aims and strategies.
2. Poverty and its socio-economic and political consequences in India.

## UNIT-V

1. People's participation in planning and the process of social development in India.
2. Review of planning and administration for social development in India.

### Required Readings:

1. Chidak, Szyman : Social Development
2. Giazeman, G. : Laws of Social Development Social aspects of Economic Development
3. Pension, J.A. : National Development
4. Mater, R.L. : Development Planning
5. Kulkarni, P.D. & Nanarrativ : Social Issues in Development

6. Jones & Pandey : Social Development conceptual
7. Agrawal & Singh : The Economics of underdevelopment
8. Jacob, K.K. : Social Development Perspectives
9. Chakravarthys : Development Planning An Indian experience

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| Class                | MSW/M.A.                                     |
| Semester             | IV   |
| Course name          | MSW / M.A.                                   |
| Course code          | MASW402                                      |
| Title of the Paper   | MANAGEMENT OF SOCIAL WELFARE AND DEVELOPMENT |
| Paper No.            | 02   |
| Compulsory/ Optional | Compulsory                                   |

**CO20: (COURSE OUTCOME)**

Develop the ability to make innovative contribution to the organizations functioning.

Gain confidence to represent the profession in interdisciplinary teams, and integrate theory or class room training into practice.

Recording skills to show interest, engagement in practice and enhanced growth as a practitioner.

**Course Outline:**

**UNIT-I**

1. Management: Concept, need, objectives, nature and scope.

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2. Important of management in an Organization, elements of management.

#### UNIT-II

1. The art and science of management: Theories & Principles of Management.
2. Human resource management and development; Concept, need, objectives, nature and scope.

#### UNIT-III

1. Planning: Concept, objectives, techniques; Strategic and Operational models.
2. Decision making: Time and human relationships in decision making, Programme and non-programme decisions, model of decision making.

#### UNIT-IV

1. Organization, Concept, the building blocks of organization, Power and distribution of authority.
2. Leadership, motivation, teams and team work in an organization.

#### UNIT-V

1. Process of controlling in an organization: Need, Meaning and steps of control, Identification of key performance areas and strategic control points.
2. Application of principles and techniques of management sciences in the field of social welfare and development in India.

#### Required Readings:

1. Koontz, et. al. : Essentials of Management
2. Stoner, et. al. : Management
3. Hallet. al. : Human Resource Management
4. Walkert. Y. W. : Human Resource Planning
5. Moorthy, M. V. : Human Resource Management: Psycho

- Sociological and Social Work Approach
6. Formburnetal. : Strategic Human ResourcePlanning
  7. Singh,P.N. : Developing and Managing HumanResources
  8. Gupta,R. : Implementing Human-ResourceDevelopment
  9. MitechelT.R. : People in Organization  
& Larson,J.R.
  10. NewstermandDavis : Organizational Behavior: Human  
Behavior at Work.

  
  
  


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| Class                | MSW / M.A                                |
| Semester             | IV                                       |
| Course name          | MSW / M.A                                |
| Course code          | MASW403                                  |
| Title of the Paper   | INDUSTRIAL RELATIONS<br>& TRADE UNIONISM |
| Paper No.            | 03                                       |
| Compulsory/ Optional | OPTIONAL                                 |

**CO21: (COURSE OUTCOME)**

It will enable to understand concepts to examine social phenomenon.

Develop skills to analyze Indian society and change.

Understand change and conflict.

**Course Outline:**

**UNIT-I**

1. Industrial Relations; Concept, theories determinates and reflectors.
2. Industrial relations in India historical perspective.

**UNIT-II**

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1. Industrial disputes: Causes and consequences.
2. Prevention and settlement of industrial conflicts: Important measures, e.g. joint consultation, negotiations, mediation, conciliation and adjudication.

#### UNIT-III

1. Workers participation in management and collective bargaining in India.
2. Tripartite approach in industrial relations, India & W.T.O.

#### UNIT-IV

1. Workers participation in management and collective bargaining in India.
2. Tripartite approach in industrial relations, India & I.L.O.

#### UNIT-V

1. Trade Unionism: Concept objectives and functions.
2. Role of Trade unions in welfare, conflict settlement and social justice.

#### Required Readings :

1. Singh, Surendra : Industrial Relations and Personnel Management
2. Myers, C.A. : Industrial Relations in India
3. Richardson, Y.S. : An introduction to the study of Industrial Relations
4. Whitehill, A.M. : Personnel Relations: The human aspect of Administration
5. Subramaniam, K.N. : Labour Management Relations in India
6. Laski, H.J. : Trade Unions in the new society
7. Perlman, S. : A Theory of Labour Movement
8. Punekare, al. : Labour Welfare, Trade Unionism and Industrial Relations
9. Crouch, H. : Trade Unions' and Politics in India.

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| Class                | MSW / M.A.                               |
| Semester             | IV                                       |
| Course name          | MSW / M.A.                               |
| Course code          | MASW404                                  |
| Title of the Paper   | LABOUR WELFARE &<br>PERSONNEL MANAGEMENT |
| Paper No.            | 04                                       |
| Compulsory/ Optional | OPTIONAL                                 |

**CO22: (COURSE OUTCOME)**

It enables to understand planning and its impact on various areas.

Develop skills for social analysis and systems for economic order.

It will enable to understand concepts to examine social phenomenon.

Develop skills to analyze Indian society and change.

Understand change and conflict.

**Course Outline:**

**UNIT-I**

1. Personnel Management: Concept, growth and development.

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2. The place of personnel department in the Organization of setup and set-up of personnel department.

#### UNIT-II

1. Personnel function – Man power planning, Recruitment, Selection, Placement, Promotion.
2. Induction, internal mobility, separations and exit interview.

#### UNIT-III

1. Communication in organization, discipline, grievance procedure, employee's motivation.
2. Job analysis, performance appraisal personnel audit, personnel research.

#### UNIT-IV

1. Need of training and development in an Organization, identification of training needs and setting of training objectives.
2. Training methods and strategy for implementation of training programme.

#### UNIT-V

1. Wages: Economics and theories of wages, modes of wage payment.
2. Development of rational wage system, principles of wage determination, components of wages, wage incentives.

#### Required Readings:

1. Pigors & Myers : Personnel Administration
2. Monappa, : Personnel Management
3. Flippo, E.B. : Principles of Personnel Management
4. Bhatia, S.K. : Personnel Management & Industrial Relations
5. Dayal, Ishwar : Management Training Organizations

6. Singh, Surendra : Bharat Me Audyogik Sambandh Evam  
Karmik Prabandh
7. Indian Institute of Management : Personnel Management in India
8. Goyal C.P. & Pandey, B. : Karmik Prabandh: Sidhant Aur Vyavahar
9. Subramatiam, K.N. : Labour Management Relations in India
10. Jacob, K.K. : Personnel Management in India.

  
  




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| Class                | MSW/M.A                     |
| Semester             | IV                          |
| Course name          | MSW/M.A                     |
| Course code          | MASW405                     |
| Title of the Paper   | URBAN COMMUNITY DEVELOPMENT |
| Paper No.            | 05                          |
| Compulsory/ Optional | OPTIONAL                    |

CO23: (COURSE OUTCOME)

Urban society differentiating itself from rural society is yet another dimension of part society. The issues require to be dealt with sociological skills to analyze and to diagnose the urban question in India. The planning of solutions of urban question and also urban development need to be looked into from the point of view of sociological principles limited to the part-society i.e. urban society in India with the basic background of urban sociology - a determined sub-discipline of traditional Sociology - the student has to be sensitized on urban dimension of society, its social structure and social process in India.

Course Outline:

UNIT-I

1. Urbanization: Concept, Causes, Process and significance: urbanization and Urbanism.
2. Urban Community in India: Nature, Characteristics, Types and Major Problems.

#### UNIT-II

1. Urban Community Development: Need, concept, objectives and approaches.
2. Urban Community Development in India: Historical perspectives, policies and programmes.

#### UNIT-III

1. Planning for urban community development: Nature, problems and techniques, concept of regional planning and development.
2. Urban Community Development in India's Five Year Plans: Preparation and Contents.

#### UNIT-IV

1. Slums in India: Growth, types, major characteristics and problems approaches and programmes for their improvement.
2. Structure and functions of urban Local Self Government – Municipal Corporations, Municipalities, Cantonment Broadest.

#### UNIT-V

1. Major agencies of Urban Community Development in India, with special reference to Madhya Pradesh - Department of Town and Country Planning, Housing Board, City Development Authority etc.
2. Voluntarism in Urban Community Development - Role of Voluntary agencies, strategies and problems of Civic awareness and people' participation: Role of Professional Social Workers in the development of urban communities in India.

**Required Readings:**

1. Reinfield, E.G. : Urban Government
2. Woodbury, C. : Urban Development: Problems and Practice
3. Reiss and Hatt : Cities and Society
4. Jones, R. W. : Urban Policies in India
5. Roy, Turner : India's Urban Future
6. Mishra, R.P. : Regional Planning and National Development
7. Nagpal, Hans : Modernization and Urbanization in India
8. Kasambi, Meera : Urbanization and Urban Development in India
9. Centre for Urban Studies : Urban Planning and Development Authorities
10. Cilnard, M.B. : Slums and Community Development



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| Class                | MSW   M.A                    |
| Semester             | IV                           |
| Course name          | MSW   M.A                    |
| Course code          | MASW406                      |
| Title of the Paper   | TRIBAL COMMUNITY DEVELOPMENT |
| Paper No.            | 06                           |
| Compulsory/ Optional | OPTIONAL                     |

**CO24: (COURSE OUTCOME)**

It enables to be equipped with a theoretical framework to analyze the tribal society.

Gain information on overall understanding about the socio-economic situation of tribal groups in various regions of the country.

Review briefly the developmental programmes and their impact on the life of the tribal population.

**Course Outline**

**UNIT-I**

1. Tribal society in India: Major Scheduled Tribes in India and their geographic a distribution.
2. Main characteristics of Tribal society in India.





## UNIT-II

1. Social culture and religious aspects of the tribal society.
2. Tribal economy: Nature and Characteristics.

## UNIT-III

1. Major problems of the tribal society, with special reference to poverty, illiteracy, health, housing and indebtedness,
2. Impact of acculturation on tribal society and problems of socio-economic political and culture exploitation.

## UNIT-IV

1. Present status of tribal in Indian-Society with special reference to the concepts of socially backward/weaker/disadvantages; on handicapped groups.
2. State policy towards tribal in India: Constitutional and legislative measures.

## UNIT-V

1. Tribal welfare in India's five years' plan.
2. Review of the statutory policy, administrative machinery and programmes for tribal welfare.

### Required Readings:

1. Bose, N.K. : Tribal Life in India
2. Elwin, Verrier : New deal for Tribal India
3. Dubey, S.N. & : Administration of Policy and programmes  
for Murdia, Ratna backward classes in India
4. Mamoriya, C.B. : Tribal demography

5. Majumdar, D.N. : The Affairs of Tribes
6. Revankar, R.G. : The Indian constitution: A case study of backward classes
7. Ghurye, G.S. : The Scheduled Tribes
8. Dubey, S.C. : Tribal Heritage of India
9. Govt. of India : Report of the Parliamentary Committee on Scheduled Castes and Tribes
10. Govt. of India : Annual reports of the Commissioner of Scheduled Castes and Tribes

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A. CRIMINOLOGY AND CORRECTIONAL ADMINISTRATION

~~B.S.W. 1001303~~ Criminology and Penology  
MASWH07

Credit-04, Hours-60(4x15)

- Unit-I: Criminology: Concept: Definition & Scope, Criminology as a Social Science: Definition and Scope, Relationship of Criminology with other Social Science, Sociology of Crime & Deviant Behavior.
- Unit-II: Development of Criminological Thoughts, pre classical, classical, neo classical theories Positive school, sociological theories etc
- Unit-III: Penology: Meaning & Scope, punishment, meaning type & objectives, capital punishment
- Unit-IV: Theories of Punishment
- Unit-V: Prison Administration in India, Prison Reform in India, Prison Reform in MP

Essential and Suggested Readings

- Pelfrey, Villian V. - The Evolution of Criminology
- Mannheim, Herman- Pioneers in Criminology
- Mannheim, Herman- Comparative Criminology
- Barnes, H.E. and Teeters N.K. - New Horizons in Criminology
- Cressy, D.R. - Criminology
- De Quiros, C.B. - Modern Theories of Criminology
- Gillin, John Lewis - Criminology and Penology
- Rajput, Diwakar Singh - Jail Reforms and Prisoners' Welfare
- Srivastava, S.P. - The Indian Prison Community





## A. CRIMINOLOGY AND CORRECTIONAL ADMINISTRATION

### ~~CRIMINOLOGY AND CORRECTIONAL ADMINISTRATION~~ Social Work Practice in Corrections MASH HoB

Credit-04, Hours-60(4x15)

- Unit -I** Corrections: Meaning, Definition and Scope.  
Relevance of Social Work in Corrections  
Development of Correction: A Historical Perspective
- Unit -II** Correctional Services within Institutional Settings: Prisons and Juvenile Correctional Institutions. Open Jail etc.
- Unit-III** Community-based Correction: Probation, Parole and After -Care,  
Critique of Correction Programmes in the Community -based Correction.
- Unit -IV** Core issues in the Treatment, Reformation and Rehabilitation of Offenders. Social Work Practice in correction.
- Unit -V** Problems of Social Work Intervention in Corrections Imperatives of an Adequate Training of Correctional Social Workers New Perspectives on Correctional Social Work.

#### Essential & Suggested Readings

1. Iyer, V.R. K.-Law versus Justice : Problems and Solutions
2. Western, P.B. - The Criminal Justice System : A Introduction and Guidelines
3. Arhana, T.- Social Advocacy: Perspective of Social Work
1. Government of India- Report of the Legal Aid Committee, 1973 Keve, Paul W.- Corrections
2. John, Elmer H.- Crime, Correction and Society
3. Bartollas, C. and Stuart J. Miller- Correctional Administration: Theory and Practice
4. Carter Rebert, M.- Probation, Parole and Community Corrections
5. Gibbons, Don C.- Changing the Lawbreaker : The Treatment of Delinquents and Criminals
6. Lipton, Douglas- The Effectiveness of Correctional Treatment
7. Robert Martinson and Judith Wilks Abadinsky, Howard- Probation and Parole: Theory and Practice
8. Rajput, Diwakar Singh- Jail Reforms and Prisoners Welfare
9. Dimey, Louis P.- Corrections and the Community
10. Sandhu, H.S.- Modern Corrections
11. Coffey, Alan- Correctional Administration
12. Srivastava, S.P.- The Probation System, Juvenile Justice in India: Policy, Programme and Perspective.

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## CRIMINOLOGY AND CORRECTIONAL ADMINISTRATION

~~MSW-60/422~~ Social Work Practice in Corrections

- Unit-I.** Corrections: Meaning, definition and Scope.  
Relevance of Social Work in Corrections Development of Correction: A Historical Perspective
- Unit-II.** Correctional Services within Institutional Settings: Prisons and Juvenile Correctional Institutions. Open Jail etc.
- Unit-III.** Community-based Correction: Probation, Parole and After-Care,  
Critique of Correction Programms in the Community-based Correction.
- Unit-IV.** Core issue in the Treatment, Reformation and Rehabilitation of offenders. Social Work Practice in correction.
- Unit-V.** Problems of Social Work Intervention in Corrections Imperatives of an Adequate Training of Correctional Social Workers New Perspectives on Correctional Social Work.

### Essential & Suggested Readings

- 1- Iyer, V.R.K.-Law versus Justice : Problems and Solution
- 2- Western, P.B.- The Criminal Justice System: A Introduction and Guidelines
- 3- Arhana, T.- Social Advocacy: Perspective of Social Work
  
- 1- Government of India- Report of the legal Aid Committee, 1973 keve, Paul W-Corrections
- 2- John, Elmer H.- Crime, Correction and Society
- 3- Bartollas, C. and Stuart J.Miler- Correctional Corrections
- 4- Carter Rebert, M.- Probation, Parole and Community Corrections
- 5- Gibbons, Don C. Changing the Lawbreaker : The Treatment of Delinquents and Criminals
- 6- Lipton, Douglas- The Effectiveness of Correctional Treatment
- 7- Robert Martinson and Judith Wilks Abadinskhy, Howard- Probation and Parole: Theory and Practice
- 8- Rajput Diwakar Singh- Jail Reforms and Prisoners Welfare
- 9- Darney, Louis P.- Corrections and the Community
- 10- Sandhu, H.S.- Modern Corrections
- 11- Coffey, Alan- Correctional Administration
- 12- Srivastava, S.P.- The Probation System, Juvenile Justice in India; Policy Programme and Perspective.



## CRIMINOLOGY AND CORRECTIONAL ADMINISTRATION

### ~~MSW, EC 325~~: Criminology and Penology

- Unit-I.** Criminology: Concept: Definition & Scope, Criminology as a Social Science: Definition and Scope, Relationship of Criminology with other Social Science of Crime & Deviant Behavior.
- Unit-II.** Development of Criminological Thoughts, pre classical, neo classical theories Positive school, sociological theories etc.
- Unit-III.** Penology: Meaning & Scope, punishment, meaning type & objectives, capital punishment
- Unit-IV.** Theories of Punishment
- Unit-V.** Prison Administration India, Prison Reform in India, Prison Reform in MP

#### Essential and Suggested Readings

- Pelfrey, Villan V. – The Evolution of Criminology
- Mannheim, Herman- Pioneers in Criminology
- Mannheim, Herman- Comparative Criminology
- Barnes, H.E. and Teeters N.K.- New Horizons in Criminology
- Cressy, D.R.- Criminology
- De Quiros, C.B.- Modern Theories of Criminology
- Gillin, John Lewis- Criminology and Penology
- Rajput, Diwarkar Singh-Jail Reforms and Prisoners' Welfare
- Srivastava, S.P.- The Indian Prison Community

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