

Chhindwara University, Chhindwara (M.P.)

SYLLABUS OF M.A./M.Com./M.Sc./M.H.Sc. PREVIOUS/FINAL OR SEMESTER

M.S.W. II Sem

Name of Paper	Title of paper	Max. Marks			Minimum Marks			Total Marks
		Theory	CCE	Practical	Theory	CCE	Practical	
MASW 201								
MASW 201.	Social Case work	40	10		15	04		
MASW 202	Social Group work	40	10		15	04		
MASW 203	Social welfare administration and Information Technology - I	40	10		15	04		
MASW 204.	social policy and Legislations.	40	10		15	04		
MASW 205	Field work	50			20			

Board of Studies :

- I. Chairman - Prof. D.S. Rajput Prof.
16.2.2020
- II. Subject Expert -
- 1.
 2. Dr. G.N. Nimbalkar (Nimbalkar)
 3. Dr. S.S. Thakur Thakur
 - 4) Dr. K.S. KASHYAP Chakrapani.
 5. Dr. Vineeta Ramesh Ramesh
 - 6.
 - 7.

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Class	MSW / M.A
Semester	II
Course name	MSW / M.A
Course code	MASW201
Title of the Paper	SOCIAL CASE WORK
Paper No.	01
Compulsory/ Optional	Compulsory

CO6: (COURSE OUTCOME)

It develops a holistic understanding of social work practices as a unitary process and it also develop critical understanding and application of approaches suggestion holistic conceptual framework for social work practices.

Course Outline:

UNIT-I

1. Social Case Work, as a method of professional social work: Need, concept, objective and scope.
2. Components of Social Case Work: The client the problem, the agency, the process and their relationship to one another.

UNIT-II

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1. Basic concepts of Social Case Work: Social status and role, ego and adaptation.
2. Generic principles of Social Work, as applied to Social Case Work.

UNIT-III

1. Steps in Social Case Work: Socio-psychological study, diagnosis and evaluations-treatment.
2. Techniques of Social Case Work: Counselling Interviewing support, education, referral, clarification, recording, evaluation insight development, suggestion, re-assurance etc.

UNIT-IV

1. Different theories and models of Social Case Work practice.
2. Historical evolution of Social Case Work as an enabling method.

UNIT-V

1. Social Case Work Practice in different setting: Education, health, marriage, family welfare and child guidance.
2. Applicability of Social Case Work method in India: Influence of various socio-cultural factors.

Required Readings:

1. Pearlman, Helen Harris : Social Case Work: A Problem Solving Process
2. Hamilton, Gordon : Theory and Practice of Social Case Work.
3. Aptekar, Herbert : Basic Concepts in Social Case Work
4. Harris, F.J. : Social Case Work
5. Lutz, Verner : Concepts and Principles underlying Social Case Work Practice
6. Biesteck, F.P. : The Case Work Relationship

7. Kudushin, Alfred : The Social Work Interview
8. Mathew, Grace : An Introduction to Social Case Work
9. Ahmed, Mirza, R. : Samaj Karya: Darshan Aur Pranaliyan.
10. Upadhyay, R, K. : Samajik Vaiyaktic Karya.

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Class	MSW / M.A
Semester	II
Course name	MSW / M.A
Course code	MASW202
Title of the Paper	SOCIAL GROUP WORK
Paper No.	02
Compulsory/ Optional	Compulsory

CO7: (COURSE OUTCOME)

It enables to develop awareness about the specific characteristics of group work and its contributions as a method of social work intervention. Gain knowledge about group formation and the use of variety of group approaches. It enables to understand the place of group work in social work intervention and understand the applicability of group work and group processes in different settings.

Course Outline:

UNIT-I

1. The group: Definition, types and- characteristics. Group dynamics and its significance.
2. Social group work, as a method of social work: Concept, objectives and characteristics,

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UNIT-II

1. Value base of social group work and its principles.
2. Social group work in the historical perspective.

UNIT-III

1. Programme planning and development process in social group work practice.
2. Leadership : Meaning, types, development of leadership through process.

UNIT-IV

1. Recording: Meaning, area and principles of recording.
2. Significance and use of techniques of monitoring and evaluation in social group work.

UNIT-V

1. Practice of Social group work in different settings.
2. Applicability and scope of social group work in India.

Required Readings:

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|----------------------|---|--|
| 1. Balgopal & Vassil | : | Group in Social Work |
| 2. Kanopka, G. | : | Social Group Work: A Helping Process |
| 3. Kuenstler | : | Social Group Work |
| 4. Milson, Fred | : | An Introduction to Group Work skills |
| 5. Northern, H. | : | Social Work with Groups |
| 6. Lifton, W.M. | : | Working with Groups |
| 7. Phillips, H.U. | : | Essential of Social Group Work Skills |
| 8. Trecker, H.B. | : | Social Group Work: Principles & Practice |
| 9. Wilson & Ryland | : | Social Group Work Practice |

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Class	MSW / M.A.
Semester	II
Course name	MSW / M.A.
Course code	MASW203
Title of the Paper	SOCIAL WELFARE ADMINISTRATION AND INFORMATION TECHNOLOGY-I
Paper No.	03
Compulsory/ Optional	Compulsory

CO8: (COURSE OUTCOME)

Acquire knowledge of basic processes of managing and administrating developments and welfare services in the context of social work profession.

Acquire skills to participate in managerial and administrative processes and programme delivery.

Understand the need for and develop accountability to the public and the profession.

Course Outline:

UNIT-I

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1. Social Welfare Administration and related terms: Administration, Social Administration, Management, Human Resource Management(HRM).
2. Social Welfare Administration: Need, objectives, nature and characteristics.

UNIT-II

1. Generic Principles of Social Work as applied to Social Welfare Administration.
2. Methods and techniques of Social Welfare Administration.

UNIT-III

1. Major fields of Social Welfare Administration.
2. Administration of Social Welfare in India at the central level: Structure and functioning of the Ministry of Human Resource Development (HRD), Govt. of India and the Central Social Welfare Board(CSWB).

UNIT-III

1. Review of Social Welfare Administration in various states of India, with special reference to Madhya Pradesh.
2. Non-Governmental Organization (NGO's) in India, in the field of Social Welfare: Their major types and characteristics.

UNIT-V

1. Information Technology (I.T.): Concept, objectives and scope. Need and application of I.T. in the field of Social Welfare Administration.
2. Introduction to electronic technologies used for collecting, storing, processing and communicating information, with special reference to DOS, Windows, Internet, E-mail and D.T.P.

Required Readings:



1. Slavin,S. : SocialAdministration
2. Skidmore : Social WorkAdministration
3. Joyce,Warham : An Introduction to Administration for SocialWorkers
4. Etzioni,A. : Modern Organisation
5. Dubey,S.N. : Administration of Social Welfare Programme
6. Jagannadham,V. : Social Welfare Organization
7. ChaudharyD.Paul : Social Welfare Administration
8. Kumar,P.S.G. : Fundamentals of InformationScience
9. Rajaraman,D.V. : ComputerPrimer
10. Sanders,D.M. : Computer inSociety.

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Class	MSW / M.A.
Semester	II
Course code	MASW204
Course Name	MSW / M.A.
Title of the Paper	SOCIAL POLICY AND LEGISLATION
Paper No.	04
Compulsory/ Optional	Compulsory

CO9: (COURSE OUTCOME)

Gain knowledge of policy analysis and the policy formulation process.

Acquire skills in critical analysis of social policies and development plans.

Study social policies, plans and programmes so as to be able to interpret, enforce and challenge them.

Course Outline:

UNIT-I

1. Social Policy: Concept, relationship with social development, social planning and social work; social policy in a welfarestate.
2. Social policy and various sectoral policies in India, with special referenceto policies concerning children, youth andwomen.

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UNIT-II

1. Social legislation: Concept, objectives, scope and limitations relationship with social justice and social security.
2. Concept of human rights and the Indian constitution.

UNIT-III

1. Social legislation in India: Salient features of laws related to marriage, divorce and maintenance of spouse and children.
2. Legal provisions regarding minority, guardianship and adoption.

UNIT-IV

1. Social legislation related to social problems like dowry and untouchability.
2. Review of laws on juvenile delinquency and ammal traffic in women and girls.

UNIT-V

1. Salient features of major laws on social security in India.
2. Review of social legislation in India on labour welfare.

Required Readings

1. Kulkarni, P.D. : Social Policy & Development in India
2. Mishra, R. : Society and Social Policy: Theoretical perspectives on welfare
3. Kulkarni, P.D. & Nanavati, M.C. : Social Issues in Development
4. Midgley, Jamss : Social Development : The Developmental perspectives in Social Welfare
5. Singh, Yogendra : Modernization of Indian Tradition
6. Gangrade, K.D. : Social Legislation in India
7. Subramaniam, S. : Human Rights: International Challenges



8. Diwan,Paras : Modern Hindu Law
9. Sharma,A.M. : Labour Welfare and Social Security
10. Gupta,H.N. : Social Security Legislation for Labour in India.



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Class	MSW / M.A
Semester	II
Course name	MSW / M.A
Course code	MASW205
Title of the Paper	FIELD WORK
Paper No.	05
Compulsory/ Optional	Compulsory

MASW205- FIELDWORK

CO10: (COURSE OUTCOME)

Understand govt. and development services in the context of emerging social realities.

Understand the programmes, strategies, administration, management of the services, programmes and participation of the client system in problem solving.

Understand the role of social work and other disciplines in relation to the services development programmes.

Course Outline:

Field work in the second semester constitutes Rural camp and concurrent fieldwork.

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Rural Camp: In the beginning of the second semester, a-student will attend 10 days Rural Camp. The location will be decided by the students will plan a programme schedule in consultations with the faculty. The students will get an opportunity to live and understand the Rural/Tribal community. They will have closer interaction with community members and will plan certain tasks with the community. Attendance in Rural Camp is compulsory concurrent field work.

Concurrent Field Work: The students will be placed in Social Welfare Agencies or in Community Setting. They will participate and take-up the tasks under the guidance of Faculty Supervisor. They are required to spend at least two days, i.e. 16 hours in a Social Welfare Agency.

 


 